

1. Meeting Times and Locations

Section 1: CRN 87718

Time and location: MW 9am – 9:50am in Music 107

Instructor: Dr. Kelly Francis

Section 2: CRN 87721

Time and location: MW 11am – 11:50am in WB 221

Instructor: Tyrone Jackson

Section 3: CRN 87724

Time and location: TTh 8am – 8:50am in WB 221

Instructor: Dr. Jeff Yunek

Section 4: CRN 87725

Time and location: TTh 9am – 9:50am in WB 221

Instructor: Dr. Jeff Yunek

2. Instructor Names, Contact Information, and Office Hours:

Professor Tyrone Jackson (Office: WA 1092)

Email: tjacks80@kennesaw.edu

Office hours: by appointment only

Dr. Kelly Francis (Office: Music 106J)

Email: kfanc10@kennesaw.edu

Office hours: by appointment only

Dr. Jeff Yunek (Office: Music 110B)

Email: jyunek@kennesaw.edu

Office Hours: MW 8am – 9am; and by appointment

3. Aural Skills Coordinator (refer to for questions of course policy)

Dr. Jeff Yunek: jyunek@kennesaw.edu

4. Course Communication

a. This course is 100% face-to-face, although instructors post materials online on D2L (<https://kennesaw.view.usg.edu>). Our communication preference is via KSU regular email or D2L email.

b. We will conduct official class business on D2L. Your KSU email will be another official channel of communication with the instructor. You can generally expect your instructor to respond to emailed questions in 24 hours (weekdays), or in 48 hours (weekends). Exceptions will be announced to each class as needed.

5. Required Materials

Ottman, Robert and Nancy Rogers. 2014. *Music for Sight Singing*, Ninth Edition. Pearson Press, Boston.

6. Course Catalogue Description and Credit Hours

For music majors. Foundation work in sight singing including rhythmic, melodic, and harmonic dictation. Practical application includes some composition and improvisation. (2 Class Hours; 1 Credit Hour)

7. Course Prerequisites and Co-requisites

Being an accepted music major or minor; passing MUSI 1112 (Aural Skills II); and having taken (or currently taking) MUSI 2221 (Theory III) or higher.

8. Course Objectives

- Students will be able to perform musical excerpts including chromaticism, triplets and duplets, and syncopation with little to no preparation.
- Students will be able to retain and write down musical excerpts (both melodic and harmonic) involving chromaticism (primarily secondary function chords), triplets and duplets, and syncopation.
- Students will be able to ID intervals, triads, and seventh chords in all inversions.

9. Tentative Schedule

Day	Date	Assignment(s)
1	8/14	No Homework
2	8/16	Online Dictations 26-1 and 26-2
3	8/21	Ottman 11.1 – 11.2 (group)
4	8/23	Online Dictations 27-1 and 27-2
5	8/28	Chord Quiz #1
6	8/30	Online Dictations 28-1 and 28-2
7	9/4	Ottman 11.32 (duet)
8	9/6	Dictation Exam #1
9	9/11	Online Dictations 29-1 and 29-2
10	9/13	Ottman 12.1 – 12.2 (group)
11	9/18	Online Dictations 30-1 and 30-2
12	9/20	Chord Quiz #2
13	9/25	Online Dictations 31-1 and 31-2
14	9/27	Ottman 12.39 (duet)
15	10/2	Dictation Exam #2
16	10/4	Online Dictations 32-1 and 32-2
17	10/9	Ottman 13.70 and <u>13.83</u> (group)
18	10/11	Online Dictations 33-1 and 33-2

19	10/16	Chord Quiz #3 and Online Dictations 34-1 and 34-2
20	10/18	Ottman 13.116 (duet)
21	10/23	Sight-Singing Quiz Appointments (First Attempt)
22	10/25	Dictation Exam #3
23	10/30	Online Dictations 35-1 and 35-2
24	11/1	No Class – Away on a Conference
25	11/6	Ottman 14.37 and <u>14.48</u> (group)
26	11/8	Chord Quiz #4 and Online Dictations 36-1 and 36-2
27	11/13	Online Dictations 37-1 and 37-2
28	11/15	Ottman 14.67 (duet)
29	11/27	Sight-Singing Quiz Appointments (Second Attempt)
30	11/29	Dictation Exam #4
31	12/3 (Monday)	Sight-Singing Quiz Appointments (Final Attempt) - 8:00 am – 9:30 am

Disclaimer: This represents my current plans and objectives. As we go through the semester, those plans may need to change to enhance the class learning opportunity. Such changes, communicated clearly, are not unusual and should be expected.

A thorough schedule of classes will be posted on D2L, which will serve as the official schedule for the class. Any changes to the schedule will be updated on D2L and announced during class.

Final Exam:

The final written exam is schedule for the last day of class. An additional aural exam may be schedule for the penultimate day of class or for the given final exam time (at the discretion of the instructor).

Breaks:

- Monday, 9/4: Labor Day Break
- All Week, 11/20 – 11/24: Fall Break

Important Dates:

- Drop/Add Ends: Monday, August 21st
- Last Day to Withdraw Without Academic Penalty: Wednesday, October 4th

10. Grading Distributions

- 40 % Dictation Exams
- 25% Written Homework
- 15 % Sung Homework
- 10 % Chord Quizzes
- 10 % Sight-Singing Quiz

11. Grading Scale

A: 100-90; B: 89-80; C: 79-70; D: 69-60; F: 59 and below.

12. Passing Grade

You must achieve at least a C (or 70/100 points) in this course to progress to Aural Skills IV (MUSI 2112).

13. Assignment descriptions

Online Dictation Assignments: These assignments involve some form of dictation. Make sure all harmonic dictations include the melodic line, bass line, and roman numerals

The website for the dictation assignments is: <https://www.freemusicdictations.net/>

Ottman Assignments: The instructor will set the key and the opening note and the student will sing the given excerpt, which is assigned beforehand. There are two different types of Ottman assignments.

- 1) Group assignments, where students may sing an excerpt in a group (ideally two, no more than three).
- 2) Duet assignments, where the students sing a duet in pairs (no more than two per part; four students max).

Chord Quizzes: This quiz involves identifying chords and harmonic intervals.

Dictation Exams: These are comprehensive dictation exams involving melodic dictation, harmonic dictation, and chord identification.

Sight-Singing Quizzes: These quizzes involve pure sight singing and improvisation. The student has three attempts to take the exam, and the instructor will take the highest grade. (Accordingly, a student who does well on an earlier quiz does not need to take it again.)

14. Instructional Methods Used

- Drills on basic recognition of musical constructs with a focus on triads and seventh chords in inversion.
- Scalar vocal warmups that integrate melodic and harmonic aspects of music.
- Sight singing in various ensemble sizes that aid the student in immediately realizing correct (and incorrect) musical passages.
- Dictation exercises that builds a student's tonal memory and understanding of common-practice tonality.
- Improvisation exercises that develop the students' ability to spontaneously create music.

15. Course Policies

- Academic Honesty Policy

Every KSU student is responsible for upholding the provisions of the Student Code of Conduct, as published in the Undergraduate and Graduate Catalogues. Section II of the Student Code of Conduct addresses the University's policy on academic honesty, including provisions regarding plagiarism and cheating, unauthorized access to University materials, misrepresentation/falsification of University records or academic work, malicious removal, retention, or destruction of library materials, malicious/intentional misuse of computer facilities

and/or services, and misuse of student identification cards. Incidents of alleged academic misconduct will be handled through the established procedures of the University Judiciary Program, which includes either an “informal” resolution by a faculty member, resulting in a grade adjustment, or a formal hearing procedure, which may subject a student to the Code of Conduct’s minimum one semester suspension requirement.

- The implementation of the Academic Honesty Policy in this class:

*You are expected to do your own work on all written assignments. If you are caught giving or receiving help on exams or any assignment, this will be treated as cheating. Each instructor may assign a “0” grade to work that represents an initial attempt at confirmed cheating. In second attempts, accused students will be prosecuted through official judicial avenues according to Kennesaw State University policies and procedures. All assignments must be done independently: **assignments showing collaboration between students will be considered cheating.***

- Attendance is mandatory. You are permitted up to 3 absences without penalty. 3 tardies (more than 5 minutes late) will be equal to 1 absence. After 3 absences, each absence will lower your semester grade by 10 points. The only exception is absences worked out in advance.
- You can generally expect one written exercise per week to turn in at the beginning of each class. **Late work receives zero credit.** The grading of the assignments is up to the instructor and may change from assignment to assignment.
- This will be a paper-free class to help preserve the environment and minimize costs to KSU. If you need hard copies of handouts, please view/print them online yourself. We will copy all tests and quizzes for you.
- All electronic devices (including cell phones and laptops) are not permitted in class unless given permission by the professor (e.g. for a piano app for more difficult dictation/sight-singing exercises).
- During tests, do not use any outside materials except pencils and erasers.
- Bring **pencils**, erasers, **staff paper**, and textbooks to every class. (Your instructor may allow you to leave your textbooks at home.)
- The use of music notation software will gain you up to 10% extra credit on dictation assignments, but the total score will never exceed 100% (per assignment).
- Your instructor needs to know about any requests for special learning needs within the first week of class.
- Auralia assignments within the Aural Skills Three syllabus are required. You can change the syllabus by clicking the dropdown box in the upper left-hand corner.

16. Additional KSU Policies

- Web Accessibility Policy:

Section 508 [of the ADA] requires that every non-text element (image, chart, graph, audio, video, animation, etc.) must be accompanied by a text equivalent for those who are not able to see, hear or otherwise access the non-text element. See also Section 508 Subsection 1194.22 of the Rehabilitation Act

- Copyright Policy:

The University System of Georgia facilitates compliance with copyright law and, where appropriate, the exercise in good faith of full fair use rights by faculty and staff in teaching, research, and service activities. The University System of Georgia ensure compliance with copyright law in the following ways.

- A. *The USG informs and educates students, faculty, and staff about copyright law, including the limited exclusive rights of copyright holders as set forth in 17 U.S.C. § 106, the application of the four fair use factors in 17 U.S.C. § 107, and other copyright exceptions.*
- B. *The USG develops and makes available tools and resources for faculty and staff to assist in determining copyright status and ownership and determining whether use of a work in a specific situation would be a fair use and, therefore, not an infringement under copyright law;*
- C. *The USG facilitates use of materials currently licensed by the University System of Georgia and provides information on licensing of third-party materials by the University System; and*
- D. *The USG identifies individuals at the University System and member institutions who can counsel faculty and staff regarding application of copyright law.*

- **FERPA Policy:**

Students have certain rights to privacy. These rights are mandated by federal policy. Leaving their work in an unsecured area such as outside your office door (unless agreed upon with each student) means that the students' names and grades and possibly social security numbers are accessible to everyone. Additionally, research papers can be taken and used by other individuals. It is recommended that you permit students to retrieve their work from your office if you don't return it to them in class. Information should not be made public in any way in which a student's grades, social security number, or other personal information may be identified.

As a member of the Kennesaw State University community of scholars, I understand that my actions are not only a reflection on myself, but also a reflection on the University and the larger body of scholars of which it is a part. Acting unethically, no matter how minor the offense, will be detrimental to my academic progress and self-image. It will also adversely affect all students, faculty, staff, the reputation of this University, and the value of the degrees it awards. Whether on campus or online, I understand that it is not only my personal responsibility, but also a duty to the entire KSU community that I act in a manner consistent with the highest level of academic integrity. Therefore, I promise that as a member of the Kennesaw State University community, I will not participate in any form of academic misconduct.

- **Sexual Misconduct Policy:**

- *KSU does not condone and will not tolerate sexual misconduct or sexually exploitative or harassing behavior of any kind. The University has a comprehensive sexual misconduct policy (<https://policy.kennesaw.edu/content/sexual-misconduct-policy>) and affirms its responsibility to:*
 - *Respond promptly and effectively to sex discrimination, especially sexual harassment and sexual violence;*
 - *Take immediate steps to eliminate the sexual harassment or sexual violence, prevent its recurrence, and address its effects; and*
 - *Support all students with appropriate resources regardless of their status as complainant or accused.*
- *Questions about this policy should be directed to the KSU Equal Employment Opportunity (EEO) and Title IX officer by telephone at (470) 578-2614. You may also visit the University's EEO website <http://www.kennesaw.edu/eoo/index.html> for more information.*
- *This policy applies broadly to all KSU employees, students, and third parties. All individuals are encouraged to report and seek assistance regarding incidents of sexual misconduct. A student who is under the influence of alcohol or drugs in violation of the KSU Student Code of Conduct at the time of a sexual misconduct incident should not be reluctant to seek assistance for that reason. In order to*

encourage students to come forward, disciplinary violations against a student (or against a witness) for his or her use of alcohol or drugs will not be enforced if the student is making a good faith report of sexual misconduct.

- Electronic Recording and Social Media Policy:

Electronic recording performed without the consent of the people being recorded chills the free exchange of ideas. Academic freedom, free inquiry, and freedom of expression should not be limited by the fear that one's brainstorming, polemic discourse, speculative inquiry, or any other kind of expressed curiosity made within the space of a university classroom will be made public without one's consent. This fear is unacceptable regardless of whether one is in an online, hybrid, or face-to-face classroom setting. Accordingly, no person shall make public any electronically recorded class discussion without the written permission of the instructor. This policy is not intended to discourage electronic recording in the classroom or the use of social media when such actions are performed with the written consent of the instructor, and others as appropriate. Note: Faculty accommodate all reasonable requests to electronically record a class discussion; these requests must be documented by the DisAbled Student Support Services available at: http://www.kennesaw.edu/stu_dev/dsss/prospect.shtml

- Ethics Policy:

The instructor of your course will make every effort to respect religious, cultural, and gender differences. Students are asked to do likewise to maintain a collegial learning environment.

- Writing Assistance

The KSU Writing Center helps students in all majors improve their writing. Experienced, friendly writing assistants help with topic development, revision, research, documentation, grammar, and more. For more information or to make an appointment, visit writingcenter.kennesaw.edu or stop by English Building, Room 242 (Kennesaw campus)